ABERDEEN, 12 May 2026. Minute of Meeting of the INTEGRATION JOINT BOARD.

Present:-	Hussein Patwa, Chair; Councillor Cooke, Vice Chair; and David Blackbourn, Mark Burrell, Councillor Lee Fairfull, Councillor Martin Greig, Ritchie Johnson, Councillor Sandra Macdonald (as a substitute for Councillor Malik) (from article 15), Jonathan Belford, Jamie Donaldson, Amanda Foster, Dr Stephen Friar (from article 15), Jenny Gibb, Maggie Hepburn, Dr Caroline Howarth, Vicki Johnstone, Phil Mackie (from article 17), Brenda Massie, Kenneth McAlpine, Fiona Mitchelhill and Graeme Simpson.
Also in attendance:-	Martin Allan, Caroline Anderson, Jess Anderson (from article 19), Elizabeth Archibald, Jo-Ann De Sykes (for article 22), John Forsyth, Jo Hall (from article 15), Kate Humphrey, Hira Ilyas, Catherine King, Emma King, Lakshmi Kudlur, Stuart Lamberton, Graham Lawther, Anne MacDonald, Alison MacLeod, Judith McLenan, Grace Milne, Iain Ramsay, Sandy Reid, Angela Scott (from article 17), Neil Stephenson, Julie Warrender and Daniel Whiting.
Apologies:-	Kevin Dawson and Councillor M. Tauqeer Malik.

The agenda and reports associated with this minute can be found here.

Please note that if any changes are made to this minute at the point of approval, these will be outlined in the subsequent minute and this document will not be retrospectively altered.

WELCOME FROM THE CHAIR

1. The Chair welcomed everyone to the meeting. He noted that today was International Nurses Day, celebrated on 12 May each year, marking the anniversary of Florence Nightingale's birth. The day is dedicated to recognising the vital role that nurses play in healthcare and to advocating for their rights and recognition. He stated that nurses were the largest staffing group in ACHSCP and we celebrated their huge contribution.

The Board resolved:-
to note the Chair's remarks.

DECLARATIONS OF INTEREST AND TRANSPARENCY STATEMENTS

2. Members were requested to intimate any declarations of interest or transparency statements in respect of items on the agenda.

The Board resolved:-
to note that the Chair advised that he had a connection in relation to all items on the agenda by virtue of (1) being a Member of the Diverse Experiences Advisory Panel, a named partner in the Scottish Government's Mental Health and Wellbeing Strategy Delivery Plan; and (2) the Lived Experience Representative of said Group to the Scottish Government Mental Health and Wellbeing Leadership Board, however having applied the objective test, he did not consider that he had an interest and would not be withdrawing from the meeting.

EXEMPT BUSINESS

3. Members were requested to determine that any exempt business be considered with the press and public excluded.

The Board resolved:-
to consider the exempt appendices during consideration of items 8.1 and 8.2 with the press and public excluded so as to avoid disclosure of exempt information in accordance with Standing Order 13 of the Scheme of Governance (July 2025), for the reason that: the business related to the commercial interests, contractual terms (whether proposed or to be proposed), financial or business affairs of any person, and therefore confidentiality was required.

APPOINTMENT OF NEW CARER REPRESENTATIVE - HSCP.26.027

4. The Board had before it a report prepared by the Senior Project Manager – Strategy, in respect of the appointment of a new Carer representative to the Board.

The report recommended:-
that the Board:
(a) approve the appointment of a new Carer Representative with immediate effect for a three-year term to May 2029; and
(b) formally note their appreciation for the work undertaken by Shona McFarlane as previous IJB Carer Representative.

The Board resolved:-
to agree the recommendations.

At this juncture, the Chair formally welcomed the new Carer representative, Vicki Johnstone, to the Board.

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VIDEO PRESENTATION

5. Members watched a video providing an overview of the breadth of activity delivered through the Aberdeen Vaccination and Wellbeing Hub, using Pipkin the Wellbeing Bunny to guide viewers through the services in a friendly and accessible way. This video showcased how health, social care and voluntary organisations work together under one roof in a welcoming, non clinical, city centre setting to support people's health and wellbeing.

The Board resolved:-
to note the video.

MINUTE OF BOARD MEETING OF 3 FEBRUARY 2026 AND ATTENDANCE RECORD

6. The Board had before it the minute of its meeting of 3 February 2026 and the 2026 Attendance Record.

The Board resolved:-
(i) to approve the minute as a correct record; and
(ii) to note the Attendance Record.

MINUTE OF IJB BUDGET OF 17 MARCH 2026

7. The Board had before it the minute of its Budget meeting of 17 March 2026.

The Board resolved:-
to approve the minute as a correct record.

DRAFT MINUTE OF RISK, AUDIT AND PERFORMANCE COMMITTEE OF 24 FEBRUARY 2026

8. The Board had before it the draft minute of the Risk, Audit and Performance Committee of 24 February 2026.

The Board resolved:-
to note the minute.

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DRAFT MINUTE OF CLINICAL AND CARE GOVERNANCE COMMITTEE OF 24 MARCH 2026

9. The Board had before it the draft minute of the Clinical and Care Governance Committee meeting of 24 March 2026.

The Board resolved:-
to note the minute.

BUSINESS PLANNER

10. The Board had before it the Business Planner, which was presented by the Chief Officer.

The Board resolved:-
to agree the Planner.

IJB INSIGHTS PLANNER

11. The Board had before it the IJB Insights Sessions Planner prepared by the Strategy and Transformation Manager.

The Board resolved:-
(i) to note the additions to the Planner as detailed by the Strategy and Transformation Lead; and
(ii) to otherwise agree the Planner.

CHIEF OFFICER'S REPORT

12. The Board had before it the report from the Chief Officer, ACHSCP who presented an update on highlighted topics and responded to questions from Members.

The report recommended:-
that the Board note the detail contained within the report.

The Board resolved:-
to agree the recommendation.

RISK APPETITE AND STRATEGIC RISK REGISTER - HSCP.26.021

13. The Board had before it a report prepared by the Business, Resilience and Communications Lead presenting the revised versions of the Risk Appetite Statement and Strategic Risk Register.

The report recommended:-
that the Board:
(a) approve the Integration Joint Board revised Risk Appetite Statement as detailed at Appendix A of the report; and
(b) approve the revised IJB Strategic Risk Register and the details in the Register as detailed at Appendix B of the report.

The Board resolved:-
(i) to amend the wording of the Quality and Innovation section of the Risk Appetite Statement at Appendix A of the report to state: *The IJB has a high appetite for the risks which will enable the delivery of quality outcomes prescribed by professional bodies. The IJB has a high appetite for risks associated with the development and delivery of innovative practices for realising the IJB's strategic objectives*; and
(ii) to otherwise agree the recommendations.

ANNUAL RESILIENCE REPORT - HSCP.26.020

14. The Board had before it a report prepared by the Business, Resilience and Communications Lead presenting the annual assurance report on the IJB's resilience arrangements in fulfilment of its duties as a Category 1 responder under the Civil Contingencies Act 2004.

The report recommended:-
that the Board indicate they were assured that the duties of the IJB as a Category 1 responder under the Civil Contingencies Act 2004 were being met (as detailed in the report).

The Board resolved:-
to agree that it was assured.

FINANCIAL POSITION UPDATE- HSCP.26.019

15. The Board had before it the indicative year-end financial position for 2025/26 prepared by the Deputy Chief Finance Officer - ACHSCP.

The report recommended:-
that the Board:
(a) note the indicative (draft) financial performance of the IJB for the fiscal year 2025/26 (unaudited and subject to change pending completion of year-end close, due diligence and audit);
(b) note the reserves balance as at 31 March 2026 is £11.231m, with £3.527m earmarked for specific purposes;
(c) instruct the Chief Officer to report the draft financial position to NHS Grampian and Aberdeen City Council seeking permission, subject to audit, for the operational surplus to be retained in line with the MTFF principles and Reserves Strategy; and
(d) approve the Q4 budget virements indicated in section 6 (at Table A of the report).

The Board resolved:-
to agree the recommendations.

ANNUAL REVIEW OF FINANCIAL REGULATIONS AND RESERVES POLICY - HSCP.26.022

16. The Board had before it a report prepared by the Deputy Chief Finance Officer – ACHSCP, presenting a revised version of the IJB's Financial Regulations and an updated Reserves Policy.

The report recommended:-
that the Board:
(a) approve the revised Financial Regulations, as at Appendix A of the report; and
(b) approve the revised Reserves Policy, as at Appendix B of the report.

The Board resolved:-
to agree the recommendations.

GRAMPIAN VACCINATION AND IMMUNISATION ANNUAL REPORT 2025 - HSCP.26.003

17. The Board had before it the NHS Grampian Vaccination and Immunisation Annual Report 2024. The Consultant in Public Health Medicine/Immunisations Coordinator, the Programme Manager for Aberdeen City Vaccination Service & Wellbeing Hub and the Vaccination Planning Manager introduced the report and responded to questions from Members.

The report recommended:-

that the Board:
(a) note the findings of the NHS Grampian Vaccination and Immunisation Annual report 2024 - 25; and
(b) instruct the Chief Officer to provide an NHS Grampian Vaccination and Immunisation annual report to the Integration Joint Board with the next report due in 2027.

The Board resolved:-
(i) to note that the Vaccination Planning Manager would share the vaccination one-stop tool with Members; and
(ii) to otherwise agree the recommendations.

ACHSCP WORKFORCE PLAN 2026-29 - HSCP.26.018

18. The Board had before it a report presenting the refreshed Workforce Plan 2026-2029 for the Aberdeen City Health and Social Care Partnership. The Transformation Programme Manager and Senior Project Manager – ACHSCP introduced the report and responded to questions from Members.

The report recommended:-
that the Board:
(a) approve the Workforce Plan 2026-2029; and
(b) instruct the Chief Officer to schedule annual progress reports to the Risk, Audit and Performance Committee.

The Board resolved:-
to agree the recommendations.

EQUALITY OUTCOMES AND MAINSTREAMING FRAMEWORK - HSCP.26.025

19. The Board had before it a report prepared by the Senior Project Manager – ACHSCP, presenting the refreshed Equalities Outcomes and Mainstreaming Framework 2026 – 2030, and measures for evidencing compliance with the Human Rights Act 1998, the Equality Act 2010, and the Equality Act 2010 (Specific Duties)(Scotland) Regulations 2012.

The report recommended:-
that the Board:
(a) approve the Equalities Outcomes and Mainstreaming Framework 2026-2030 in Appendix A of the report;
(b) instruct the Chief Officer to schedule annual progress reports to the Integration Joint Board; and

(c) instruct the Chief Officer to publish the Equalities Outcomes and Mainstreaming Framework 2026-2030 on the Aberdeen City Health and Social Care Partnership's website.

The Board resolved:-
to agree the recommendations.

REVIEW OF BALNAGASK HOUSE CARE HOME - HSCP.26.023

20. The Board had before it a report prepared by the two Service Managers – ACHSCP, providing an update on the transfer of Bon Accord Care into Aberdeen City Council, the ongoing review of care home services and the outcome of the review of services provided at Balnagask House Care Home (Balnagask).

The report recommended:-
that the Board:
(a) note the update on the transfer of Bon Accord Care to Aberdeen City Council;
(b) agree to revoke Direction HSCP.24.007 made on 6 February 2024;
(c) make the Direction in Appendix C of the report for the provision of adult social care support services until 31 March 2028;
(d) instruct the Chief Officer to issue that Direction to Aberdeen City Council; and
(e) note the position regarding the review of services provided at Balnagask House Care Home and the decision taken by the Chief Officer under delegated powers, that services should cease and affected residents should be moved to new and more appropriate accommodation.

The Board resolved:-
to agree the recommendations.

At this juncture, and in accordance with the resolution at article 3 of the minute, the meeting went into private session.

REVIEW OF BALNAGASK HOUSE CARE HOME - HSCP.26.023 - EXEMPT APPENDIX

21. The Board had before it the exempt appendix in respect of the Review of Balnagask Care Home at article 20 of this minute.

The Board resolved:-
(i) to note the information contained within the exempt appendix; and
(ii) to note that the recommendations were agreed at article 20.

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SUPPLEMENTARY PROCUREMENT WORKPLAN 2026/27 - HSCP.26.024

22. The Board had before it a report prepared by the Strategic Procurement Manager presenting a Supplementary Procurement Work Plan for 2026/27 for expenditure on social care services, together with the associated procurement Business Cases.

The report recommended:-
that the Board:
(a) approve the extension for nine months, through a direct award, of a contract for Training & Skills Development Services for adults with Learning Disability and Mental Health needs as detailed in Appendices A and C of the report; and
(b) make the Directions, as attached at Appendix B1 of the report and instruct the Chief Officer to issue the Directions to Aberdeen City Council.

The Board resolved:-
to agree the recommendations.

IJB MEETINGS -

23. The Board had before it the dates of the next two IJB Insights Sessions and the IJB meeting of 30 June 2026.

The Board resolved:-
to note the meeting dates.
- HUSSEIN PATWA, Chair.