



MINUTE OF MEETING OF THE MORAY INTEGRATION JOINT BOARD

Thursday, 19 June 2025

Council Chambers, Council Office, High Street, Elgin, IV30 1BX

PRESENT

Mr Ivan Augustus, Councillor Peter Bloomfield, Mrs Sheila Brumby, Mr Sean Coady, Ms Sonya Duncan, Councillor Elaine Kirby, Councillor Scott Lawrence, Dr Robert Lockhart, Mr Jim Lyon, Mr Derick Murray, Ms Deborah O'Shea, Ms Judith Proctor, Mr Sandy Riddell, Mr Dennis Robertson, Mr Alex Stephen, Councillor Ben Williams

APOLOGIES

Professor Duff Bruce, Dr Adam Coldwells, Ms Jane Ewen, Ms Karen Greaves BEM, Ms Deirdre McIntyre, Ms Elizabeth Robinson

IN ATTENDANCE

Corporate Programme Manager; Self-Directed Support and Unpaid Carers Team Manager and Caroline O'Connor, Committee Services Officer

ALSO IN ATTENDANCE

Councillor Tracy Colyer

1. Chair

The meeting was chaired by Councillor Elaine Kirby.

2. Declaration of Member's Interests

The Board noted there were no declarations of member's interests.

3. Minute of meeting of 29 May 2025

The minute of the meeting of 29 May 2025 was submitted and approved.

4. Action Log of 29 May 2025

The Action Log of the meeting of 29 May 2025 was discussed and updated accordingly.

5. Revenue Budget Outturn for 2024-25

The meeting had before it a report by the Chief Financial Officer informing the Board of the unaudited financial outturn for the core budgets and the impact this outturn will have on the 2025/26 budget.

In introducing the report, the Chief Financial Officer apologised for an error in paragraph 9.1 with reference to the Asylum Seekers Grant of £701,000 which should have been classed as a grant carried forward rather than being included in earmarked reserves, and therefore the closing financial position on Reserves for 2024/25 should read £1,450,636 rather than £2,151,636 as stated in the report.

Following consideration the Board unanimously agreed to:-

- (i) note the unaudited revenue outturn position for the financial year 2024/25;
- (ii) note the impact of the 2024/25 outturn on the 2025/26 revenue budget as detailed in paragraph 7; and
- (iii) approve for issue, the Directions shown in Appendix 4 to NHS Grampian and Moray Council.

6. Unaudited Annual Accounts

The meeting had before it a report by the Chief Financial Officer informing the Board of the Unaudited Annual Accounts of the Moray Integration Joint Board for the year ended 31 March 2025.

In introducing the report, the Chief Financial Officer apologised for an error in paragraph 4.3 noting the figures in the paragraph had been amended to reflect the amended Asylum Seekers Grant error referenced in the Revenue Budget Outturn report and the updated Reserves figure, however the sentence "this increase is primarily due to transfer of reserves from Moray Council to MIJB relating to Asylum Seekers granted during the year" should have been removed from the paragraph.

Following consideration the Board unanimously agreed to:-

- (i) approve the unaudited Annual Accounts to be submitted to the external auditor, noting that all figures remain subject to audit, in Appendix 1;
- (ii) note the Annual Governance Statement contained within the unaudited Annual Accounts and in Appendix 3;
- (iii) note the accounting policies applied in the production of the unaudited Annual Accounts, pages 47 to 48 of the accounts; and
- (iv) approved the updated Local Code of Corporate Governance which supports the Annual Governance Statement, in Appendix 2.

7. Proposed Revision to the Moray Integration Joint Board Meeting Schedule

The meeting had before it a report by the Chief Officer presenting the Board with a revised meeting scheduled for Moray Integration Joint Board and its Committees, with

the aim of reducing the number of meetings held on the same day, minimising member fatigue, and enhancing the strategic focus of meetings.

In response to a question from Mr Murray asking on days where only one meeting is to be held, if the start time could be pushed back from 9.30am to 10am, the Chair confirmed there was nothing in the Standing Orders stating that meetings require to start at 9.30am and sought the Board's approval to agree a 10am start on days when only meeting is being held.

Following discussion and there being no one otherwise minded the Board unanimously agreed to:-

- (i) approve the proposed reduction in the number of formal meetings from 18 to 15 per year as per Appendix 1 and meetings to start at 10am on days where only one meeting is being held;
- (ii) note that the number of Development Sessions will remain at a minimum of four per year;
- (iii) amend Standing Orders and the Scheme of Administration to reflect the revised schedule, subject to approval; and
- (iv) note that the revised schedule has been reviewed and agreed, in principle, by the Chairs of the Board and its Committees, Legal Services and the Internal Auditor.

8. Annual Performance Report 2024-25

The meeting had before it a report by the Chief Officer presenting the Board with the draft Annual Performance Report 2024/25.

Following consideration the Board unanimously agreed to:-

- (i) note the draft Annual Performance Report 2024/25 at Appendix 1;
- (ii) note National Indicator information will be updated in July; and
- (iii) approve the publication of the Annual Performance Report 2024/25 by 31 July 2025, following approval of the final version by the Chair and Depute Chair.

9. Annual Progress Update on the Delivery of the Unpaid Carers Strategy

The meeting had before it a report by the Service Manager, Provider Services providing an annual update on the implementation of the Moray Unpaid Carers Strategy.

Following consideration the Board unanimously agreed to:-

- (i) acknowledge the progress made in delivery the Strategy's objectives;
- (ii) note the capacity challenges that have impacted delivery;
- (iii) instruct the Lead Officer for Unpaid Carers to provide 6 monthly updates to the Audit, Performance and Risk Committee, with annual reports to the Moray Integration Joint Board; following discussion with the Chair and Depute Chair on

16 January it was agreed for updates to to to Audit, Performance and Risk Committee moving forward; and

- (iv) approve a two-year extension to the current Moray Carers Strategy 2023-26 extending its term to March 2028.