

NHS GRAMPIAN

Integration Joint Boards – Regular Update Report (March 2024)

1. Actions Recommended

The Board is asked to note the latest approved minutes of the meetings of the Aberdeen City, Aberdeenshire and Moray Integration Joint Boards.

2. Strategic Context

Three Integration Joint Boards for Aberdeen City, Aberdeenshire and Moray were established on 6 February 2016 under the terms of the Public Bodies (Joint Working) (Scotland) Act 2014 with full delegation of functions and resources to enable integration of primary and community health and social care services effective from 1 April 2016. Each IJB is a separate legal organisation and acts as principal in its own right.

The principal ambitions of health and social care integration are to:

- Support the improvement of the quality and consistency of services for patients, carers, service-users and their families.
- Provide seamless, joined-up quality health and social care services in order to care for people in their homes or a homely setting where it is safe to do so.
- Ensure resources are used effectively and efficiently to deliver services.

3. Key matters relevant to recommendation

This report presents the NHS Grampian Board with the latest approved minutes from the Aberdeen City, Aberdeenshire and Moray IJBs. The key highlights are emphasised below.

3.1. Aberdeen City

The NHS Grampian Board has the following approved minutes from the Aberdeen City Integration Joint Board:

- on the 10 October 2023 (approved 5 December 2023)
- on the 5 December 2023 (approved 6 February 2024)

The key highlights from the **10 October 2023** meeting were:

- The Board noted the content of a report in relation to an update on the Primary Care Improvement Plan (PCIP) and instructed the PCIP Manager to issue a service update in respect of the spatial constraints for the Listening Service and actions taken to alleviate this.

- The Board agreed the recommendations in a report regarding recent changes to its voting membership and the appointment of a new Vice Chairperson of the Integration Joint Board with effect from 16 October 2023.
- The Board approved a report on the Meeting Schedule for 2024-25.
- The Board were presented with a report on 'Fast Track Cities' and addressed the authors with questions. The Board acknowledged the delivery of the Fast Track Cities initiative in Aberdeen City and across Grampian and endorsed the continuation of the work to help reduce the stigma of HIV.
- The Board approved the recommendations of a report on climate change which will be submitted to the Scottish Government by 30 November 2023.
- The Board had before it a report presenting the findings and recommendations of a strategic review undertaken to identify the most effective delivery of Neurorehabilitation across Aberdeen City, Aberdeenshire, and Moray. The Board agreed to note the report, agreed to implement the proposed changes to the neurorehabilitation pathway in a phased manner and to instruct the Chief Officer to report an evaluation of Phase 1 to the Integration Joint Board in August 2024 before Phase 2 commenced. The Board also noted the engagement to date with the Aberdeenshire and Moray Health and Social Care Partnerships and the continuation of the engagement to help ensure the redesign continues to meet the needs of all three Partnerships.
- The Board considered a report and approved the recommendations regarding an options appraisal commissioned to identify the most appropriate delivery mechanism for providing primary care health services to Asylum Seeker arrivals within the Grampian area.

The key highlights from the **5 December 2023** meeting were:

- The Board noted the content of the Chief Social Work Officer Annual Report for 2022/23.
- The Board considered the Quarter 2 (2023/24) Financial Monitoring Update report prepared by the Chief Finance Officer, who presented the report and responded to questions from members. The Board: noted the report in relation to the IJB budget and the information on areas of risk and management action that were contained therein; and approved the recommendations.
- The Board had before it a report providing an update on the relocation of the Aberdeen City Vaccination Centre and seeking approval to extend the lease of Unit 19 within the Bon Accord Centre. The Board approved the recommendations which included extending the lease until May 2025.

Papers from meetings that have taken place after the meeting reported on above can be viewed [here](#)

If any members would like further clarification on any item, then please contact Carol Fraser, Team Manager, Business Support carolfraser@aberdeencity.gov.uk, who will organise further information.

3.2. Aberdeenshire

The NHS Grampian Board has the following approved minutes from the Aberdeenshire Integration Joint Board (IJB):

- on the 11 October 2023 (approved 6 December 2023)
- on the 6 December 2023 (approved 31 January 2023)

The key highlights from the **11 October 2023** meeting are:

- A report from the Chief Officer providing an update on the Health, Social Care and Sport Committee Winter Planning 2023-24 and the Health and Care Staffing Act.
- A report notifying a change of membership and appointment of member and Chair of the IJB Audit Committee.
- A report from the Chief Finance and Business Officer providing an update on the financial monitoring information for the 2023/24 financial year as at 31 August 2023.
- An update report from the IJB Audit Committee.
- The Annual Report for 2022/23 from the Chief Social Work Officer.
- A report providing information on the progress of the NHS Grampian General Practice Vision Programme.
- A report providing an overview of the first Annual Vaccination and Immunisation Report for NHS Grampian.
- A report from the Director of Environment and Infrastructure, Aberdeenshire Council, updating on the process which has commenced to develop a Place Strategy for Aberdeenshire as a long-term approach to achieve positive change and improve outcomes across communities.
- An update report with a summary of the main items of discussion at the most recent meeting of the Strategic Planning Group.
- An update report by the Vice-Chair of the Clinical and Adult Social Work Governance Committee on key issues arising from the meeting on 22 September 2023.
- A report providing a high-level overview of all projects within the HSCPs Strategic Delivery Plan and outlining overall progress and enabling exception reporting on key barriers or delays, and an update on the progress of the delivery of the Medication Assisted Treatment (MAT) Standards.
- A report providing an update on progress with the Deeside Strategic Needs Assessment Project.
- A draft response to the Health and Social Care Strategic Planning and Performance Reporting Statutory Guidance Consultation, seeking comments on the draft response.
- A report providing information on the review and learning process of drug and alcohol related deaths and actions already in place to prevent deaths in Aberdeenshire, seeking support for progression of new notification processes for alcohol related deaths, and approval and support of the promotion of wider distribution and availability of naloxone across HSCP services.

- A report providing an update on the preparations by the Aberdeenshire HSCP with respect to winter planning for 2023-24 and work underway to support a reduction in delayed discharges.

The key highlights from the **6 December 2023** meeting are:

- A report from the Chief Officer with updates on the Consumer Duty for Public Bodies – Analysis of Consultation Responses and Coming into Force Date; Community Hub Programme; National Care Service – National Forum 2023; Aberdeenshire Wellbeing Festival and the Joint Inspection of Adult Support and Protection in the Aberdeenshire Partnership Area.
- A report from the Chief Finance and Business Officer, providing an update on the financial monitoring information covering the six-month period up to 30 September 2023.
- An update report from the IJB Audit Committee.
- An update report on the ongoing review of the IJB Handbook and membership.
- An update report with a summary of the main items of discussion at the most recent meeting of the Strategic Planning Group.
- A report seeking approval of a revised Organisational Governance Framework for the Aberdeenshire HSCP.
- A report from the Allied Health Professions (AHP) Lead, Specialist Rehabilitation Services (Aberdeen City HSCP) and Transformation Programme Manager (Aberdeen City HSCP) outlining the findings of a strategic review of the neurorehabilitation pathway.
- A report on Aberdeenshire HSCP Strategic Delivery Plan Project Definitions.
- A report from the AHP Lead asking the IJB to agree to cease commissioning of beds at Rosewell House, Aberdeen.
- A report outlining the work being undertaken by the Aberdeenshire HSCP in relation to resilience and surge planning for 2023-24, in respect of preparedness for winter 2023-24, building resilience to surges in demand.
- A report providing an update on the transfer of service delivery of the former Balhousie Huntly Care Home to a private provider.

Papers from meetings that have taken place after the meeting reported on above can be viewed [here](#)

3.3 Moray

The NHS Grampian Board has the minutes from the meetings of the Moray Integration Joint Board (MIJB) held on **28 September 2023** and **30 November 2023** and accepted as correct records at their meetings on the 30 November 2023 and 25 January 2024, respectively. The key highlights from the meetings for the NHSG Board to note are, the MIJB:

28 September 2023

- Noted a report by the Chief Officer (CO) detailing the CO activities that support the delivery of the MIJB's strategic priorities.

- Noted the financial position of the Board as at 30 June 2023 as showing an overall overspend, noted the progress against the approved savings plan and noted the budget pressures and emerging budget pressure.
- Approved the virements in budgets from Care Services provided by external contractors to the Learning Disability Services, Mental Health Services and Older People and PSD services.
- Noted the revisions to staffing arrangements dealt with under delegated powers and in accordance with financial regulations within the Council and NHS Grampian for the period 1 April to 30 June 2023.
- Approved for issue, the Directions arising from the updated budget position.
- Requested an update report is presented to a future MIJB meeting on prescribing practice.
- Considered and noted an update report by Dr Gray's Hospital General Manager and Integrated Programme Senior Responsible Officer, informing the Board of the programme status and associated requirements of the MRI scanner and Ligature Reduction Integrated Programme.
- Approved progress made on delivery of the actions within the Ministerial Strategic Group (MSG) Improvement Action Plan as at September 2023.
- Noted that the Moray Coast Medical Practice had formally notified the landlord of the Burghead Branch Surgery premises that they are terminating the lease as of 31 December 2023.
- Noted that the Moray Coast Medical Practice had formally notified Health and Social Care Moray (HSCM) that they do not intend to reopen the Hopeman Branch Surgery premises, which they own.
- Noted the mitigating actions that are in place as a result of the closure of the Burghead and Hopeman branch surgery premises are now incorporated into the wider Forres and Lossiemouth Locality Planning procedures.
- Agreed to note the current position regarding the Keith (and East) Locality Project and the further gateways that the project will need to move through.
- Received a report by the Chief Nurse, informing the Board of the current situation regarding the Out of Hours Rapid Response Nursing Service currently hosted by Aberdeenshire IJB and delivered by Marie Curie across Moray and Aberdeenshire. The Board noted that notice had been given by Marie Curie in relation to the cessation of the Rapid Response Out of Hours Nursing Service aspect of the current contract as of 30 September 2023.
- The Board noted the requirement for NHS Grampian to deliver an Out of Hours Nursing Service across Aberdeenshire and Moray in a two phased approach with the first priority being to ensure continuity of service provision beyond the notice period for a 6 month period to allow full review of the service model. The Board will be kept informed of progress.
- Were informed of the linkages with the NHS Grampian Three Year Delivery Plan (2023-2026) and the compatibility with the MIJB's strategic aims and objectives. The Board agreed to continue to support the NHS Grampian Delivery Plan priorities through the local work in Moray of the MIJB.
- Approved HSCM's Three Year Delivery Plan (2023-2026).
- Noted the final version of the Annual Performance Report 2022/23, which is published on the HSCM webpage.
- Noted the Moray Care for People Plan.
- Noted a reported by the Chief Social Work Officer and Head of Service which provided a review of spend for Self Directed Support.

- Approved for publication, on the HSCM webpage, the HSCM Annual Complaints Report for 2022/23.
- Approved the draft Public Sector Climate Change submission to Sustainable Scotland Network for the reporting year 2022/23.

30 November 2023

- Noted a report by the Chief Officer (CO) detailing the CO activities that support the delivery of the MIJB's strategic priorities, agreeing that transforming services to meet the aspirations of the MIJB's Strategic Plan remains a priority.
- Agreed to acknowledge the findings of the Vaccination and Immunisation Annual Report 2023.
- Agreed to note the financial position of the Board as at 30 September 2023 is showing an overspend of £5,068,191 on core services. Noted the provisional forecast position for 2023/24 and noted progress against the approved savings plan.
- Noted the revisions to staffing arrangements dealt with under delegated powers and in accordance with financial regulations with the Council and NHS Grampian for the period 1 July to 30 September 2023.
- Approved for issue the Directions arising from the updated budget position.
- Noted that a financial recovery and transformation plan will be brought to the MIJB at their meeting in January 2024.
- Noted that HSCM, including GMED (the NHS out of hours service) have robust and deliverable plans in place to manage the pressures of surge at any time of the year including the festive period.
- Approved the proposed changes to the MIJB Financial Regulations and noted a review will be carried out annually.
- Noted a report by the Interim Integrated Service Manager, Mental Health and Substance Misuse informing them of progress and expectations for the Adult and Older Adult Mental Health Medical team. The Board agreed that funding is utilised differently and that the partnership employ Speciality Doctors on the Certificate of Eligibility for Specialist Registration program.
- Noted that a Care for People Operational plan has been developed with partners and the plan will be exercised at a Moray and Grampian level. At the request of the MIJB, the operational document will be brought forward to the next meeting of the Board in January 2024.
- Noted the contents of the Chief Social Work Officer Annual Report for 2022/23. The Board requested sight of the report earlier in the year next time.
- Endorsed the schedule of meetings for the Moray Integration Joint Board, the Audit, Performance and Risk Committee and the Clinical and Care Governance Committee for 2024/25 with the amended start time of 1.30pm for the November 2024 and February 2025 Clinical and Care Governance Committee meetings.
- Received a report by the Chief Social Work Officer /Head of Service requesting the Board note the re-alignment of the Education and Social Training Team (Social Work Training Team) (with the exception of 1 full time equivalent (FTE) post which is aligned to Education) from Moray Council to MIJB. Following consideration, and following agreement of Moray Council on 27 September 2023, the MIJB agreed the re-alignment of the Social Work Training Team, with effect from 1 February 2024. Management responsibility will transfer to the Chief Social Work Officer /Head of Service. It was noted the budget will remain with the Council.

Approved minutes, reports and link to webcast library for all MIJB meetings can be found here: [here](#)

4. Responsible Chief Officers and contacts for further information

A considerable number of other items were considered by the IJBs. If any Health Board members would like further clarification on any particular item then please contact:

Responsible Chief Officers

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