



Approved

NHS GRAMPIAN Meeting of the Grampian Area Partnership Forum (GAPF)
Thursday 15 February 2024 10am to 12.30pm
Microsoft Teams

Board Meeting
11.04.24
Open Session
Item 12.4.2

Present:

- Steven Lindsay, Elected Staff Side Chair/Employee Director (Co-Chair) - Chaired
- Adam Coldwells, Interim Chief Executive (Co-Chair)
- Adeyinka Adewumi, Deputy Business Manager
- Diane Annand, Staff Governance Manager
- Lynn Boyd, Service & Development Manager, Aberdeenshire Health and Social Care Partnership
- June Brown, Executive Nurse Director
- Alison Evison, NHS Grampian Board Chairperson
- Alistair Grant, RCN
- Gemma Hood, SOR
- Stuart Humphreys, Director of Marketing and Corporate Communications
- Natalie Jeffrey, Business Manager, Moray
- Gerry Lawrie, Head of Workforce & Development
- Deirdre McIntyre, RCOP
- Martin McKay, UNISON
- Jill Matthew, Head of Service, Occupational Health Service
- Lynn Morrison, Allied Health Professions Lead, Aberdeen City (deputy for Susan Carr)
- Jason Nicol, Head of Wellbeing, Culture and Development
- Gavin Payne, General Manager, Facilities and Estates
- Sandy Reid, Lead - People & Organisation, Aberdeen City Health and Social Care Partnership
- Michael Ritchie, Unite the Union
- Philip Shipman, Acting Head of People and Change
- Alex Stephen, Director of Finance – for item 6b
- Katherine Targett, Consultant Occupational Physician, Occupational Health Services
- Yvonne Wright, Chief Nurse, Acute (deputy for Cameron Matthew)
- Joan Anderson, Partnership Support Officer

In attendance:

- Sarah Irvine, Senior Finance Manager – for item 2
- Alan Sharp, Deputy Director of Finance – for item 2
- Lorraine Hunter, Head of HR Service Centre, Human Resources – for item 5

	Subject	Action
1	<p>Welcome and Apologies</p> <p>Everyone was welcomed to the meeting.</p> <p>Apologies were received from the following:</p>	

	<p>Susan Carr, Director of Allied Health Professionals & Public Protection (deputy Lynn Morrison) Janet Christie, BAOT Ian Cowe, Acting Head of Health and Safety Jamie Donaldson, Elected Staff Side Chair of Health & Safety Representatives Group Dianne Drysdale, Smarter Working Programme Manager Joyce Duncan, Non-Executive Director, Chair of Staff Governance Committee Cameron Matthew, Divisional General Manager, Acute (deputy Yvonne Wright) Jackie Mitchell, RCM (Regional Officer) Tom Power, Director of People & Culture Kathleen Tan, CSP Alan Wilson, Director of Infrastructure and Sustainability</p>	
2	<p>Finance Workshop</p> <p>Adam Coldwells and Alex Stephen outlined the workshop for GAPF members to receive a briefing and break out into small groups to discuss a number of questions. Presentation slides attached.</p>	
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3	<p>Minutes for Approval</p> <p>The minute of the previous meeting held on 18 January 2024 was approved.</p>	
4	<p>Matters Arising - none</p>	
5	<p>Well Informed</p> <p>a. Update on Bank Workers Weekly Pay</p> <p>Lorraine Hunter attended the meeting to outline the background to the Bank workers weekly pay, the outcome of the 12 month test of change and a recommendation. A paper had been previously circulated.</p> <p>“Recommendations:</p> <p>GAPF members are asked to note the Chief Executive Team (CET) decision to continue with weekly pay for bank workers.</p> <p>A Daily Brief communication is planned to advise bank workers and line managers of the decision.”</p> <p>Steven Lindsay acknowledged that this issue had been discussed regularly at GAPF from inception. GAPF approved the recommendations.</p>	

	<p>Lorraine Hunter planned to submit a paper to the Value and Sustainability Group regarding accelerating and mandating electronic payslips in an effort to save money.</p> <p>Lorraine and her Team were thanked for all their work on this.</p> <p>b. Grampian National Treatment Centre (NTC) Update</p> <p>Steven Lindsay updated the forum that the Grampian NTC was officially on hold. The Scottish Government directly related this to financial decisions. The Baird and Anchor Projects continued. Staff employed or involved in work related to the NTC would be involved in organisational change/redesign as appropriate. Communications in the Daily Brief and wider as the NTC decision affected the public as well.</p> <p>Reassurance was given that the NTC project would be concluded at a point which it could be started quickly if funding became available in the future.</p> <p>c. Non-Pay Elements of Agenda for Change Pay Award</p> <p>Philip Shipman updated everyone with informal progress. Staff side leads from Scottish Terms and Conditions Committee (STAC) had written to the previous Cabinet Secretary for Health to state their unease with progress and expectation that this work should progress and be implemented. Philip had not seen a response to that letter from the Scottish Government. No formal update had been shared. Philip Shipman would keep GAPF updated at future meetings.</p> <p>d. Staff Governance Report</p> <p>The Staff Governance Report had been shared prior to the meeting. Anyone with questions could contact Joyce Duncan or other members of the Staff Governance Committee.</p>	
6	<p>Communications messages to the Organisation</p> <p>Steven Lindsay would prepare a report from the meeting for the NHS Grampian Board. December, January and February meetings would all be included in report to 14 March 2024 Board meeting.</p>	SL
7	<p>Any Other Competent Business - none</p>	
8	<p>Date of next meeting</p> <p>The next meeting of the group to be held at 10am to 12.30pm on Thursday 21 March 2024 via Microsoft Teams.</p> <p>Agenda items to be sent to: gram.partnership@nhs.scot by 1 March 2024</p>	

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Joan Anderson - gram.partnership@nhs.scot