

NHS GRAMPIAN

**Minute of Meeting of the Population Health Committee
13:00 on Thursday 23 February 2023
Via Microsoft Teams**

Board Meeting 01.06.23 Open Session Item 9.6

PRESENT:

Dr John Tomlinson, Non-Executive Board Member (CHAIR)
 Ms Amy Anderson, Non-Executive Board Member
 Ms Ann Bell, Councillor Aberdeenshire Council
 Mr Alan Cooper, Head of Business Operations, Public Health
 Ms Jillian Evans, Head of Health Intelligence
 Ms Alison Evison, Non-Executive Board Member
 Ms Luan Gurgeon, Non-Executive Board Member
 Mr Stuart Humphreys, Director of Marketing and Communications
 Mr Tom Power, Director of People and Culture
 Mr Sandy Riddell, Non-Executive Director of the Board
 Mr Dennis Robertson, Non-Executive Director of the Board
 Mr Dave Russell, Public Lay Representative
 Ms Susan Webb, Director of Public Health
 Mr Ian Yuill, Councillor Aberdeen City Council

IN ATTENDANCE:

Professor Corri Black, Consultant in Public Health
 Ms Carmen Gillies, Interim Strategy and Planning Lead (for Mr Simon Bokor-Ingram)
 Ms Philippa Jensen, Location Manager (for Ms Pamela Milliken)
 Ms Heather Haylett-Andrews, Communications Officer, Clerk to the Committee
 Professor Shantini Paranjothy, Deputy Director of Public Health

No.		Action
1.	<p>Welcome, introductions and apologies</p> <p>Dr Tomlinson welcomed everyone to today's development session and indicated that today was organised as such due to committees having been asked to stand back some of their work to respect the pressures on the system. He indicated there would also be a full board seminar on the equalities issues on Thursday 2 March.</p> <p>Apologies were received from Ms Kim Cruttenden, Principal Pharmacist; Ms Sarah Duncan, Board Secretary; Mr Paul Bachoo, Medical Director Acute Services; Professor Nick Fluck, Medical Director; Ms June Brown, Executive Nurse Director; Ms Pamela Milliken, Chief Officer Aberdeenshire H&SCP; Ms Kay Diack, Chief of Staff City H&SCP; and Ms Alex Pirrie, Strategy & Information Manager Aberdeenshire H&SCP</p>	
2.	<p>Minute from Previous Meeting</p> <p>These were accepted as an accurate record, pending amendment to the following:</p>	

	<p>Page 4, third last paragraph, the Committee referred to as PATHEC to be amended to PAFIC.</p> <p><u>Matters Arising</u></p> <p>Dr Tomlinson highlighted the following items will come onto the next Committee meeting agenda.</p> <ul style="list-style-type: none"> • North East Alliance, collaborative governance paper • Delivery Plan, appropriate for the timescale of its development • Risk Register, work in progress 	
3.	<p>Committee Work Plan 2023</p> <p>Dr Tomlinson highlighted that this is captured on today's agenda to have it in our sights for future discussion at the next Committee meeting.</p> <p>Ms Webb stated from her perspective, the work plan draws together work that is happening across the system, and is a work in progress and would be happy to receive feedback on an ongoing basis.</p> <p>Mr Humphreys indicated that it is going under constant refinement and it will be at the Committee's disposal as to how detailed it wants to see things reported in future.</p> <p>The committee were asked to note the current position with this.</p>	
4.	<p>Items for Noting</p> <p><u>Annual Screening Reports</u></p> <p>(i) Supplementary Assurance – Screening Oversight and Assurance</p> <p>Ms Webb indicated that this paper was provided to provide further assurance on the three areas that had been flagged by the Committee. She indicated she was happy to take any comments or questions on the update.</p> <p>Dr Tomlinson highlighted that the recommendation is for the Committee to note the additional updates presented and support further updates to be provided via the Population Health Portfolio Board, as an assurance update scheduled for the Population Health Committee in 6 months.</p> <p>Dr Tomlinson suggested we helpfully use this as an example of teasing out the respective lenses between ourselves and clinical governance on these types of issues, for this committee. Ms Webb indicated there is a meeting scheduled with Paul Bachoo around monitoring of issues and reflection can be brought back to the Committee in six months' time.</p> <p>Mr Robertson enquired around male bowel screening and whether we could have something in place to remove the stigma element, which might help to measure any improvement for reflection in six months' time?</p>	

	<p>Ms Webb provided assurance as a public health system, we review performance around our screening programmes and have ongoing governance structures in place, and wouldn't be waiting to review at six months. Screening programmes will come back in terms of the annual report but updates on our actions as part of our performance report can be provided to the Committee.</p> <p>Ms Grugeon acknowledged that there is crossover, and suggested that the Chairs Committee be used in addition, for a further discussion.</p>	
5.	<p>Development Session</p> <p>Dr Tomlinson introduced Prof Black who then delivered a presentation on the Director of Public Health Annual Report.</p> <p>Following the development session in November 2022, Committee members were then split into two breakout groups to further consider the Committee's role (and response) in relation to the organisation and wider system through the lens of improved population health. Each group was asked to:</p> <p>Within the context of the DPH Annual Report, consider the following:</p> <ul style="list-style-type: none"> • What are the emerging strategic risks, threats and opportunities to improving population health? • What resources, data and intelligence does the Committee need to better understand and ensure appropriate focus on these risks, threats and opportunities? • What are the levers to improving population health? What is the Committee's role in bridging the 'persistent and growing implementation gap'? • How does NHSG model itself as a good partner within the wider system context; how do we really take a more community-focused approach?  <p>Development Session Breakout G</p>	
7.	<p>Summary of Actions and Next Steps</p> <p>Dr Tomlinson indicated that the workshop notes will be written up to capture the range of perspectives, including some filtering for coherence.</p> <p>Ms Webb and Mr Humphreys agreed an outline be prepared for the Committee which will guide our actions over the next 12 months, including help shape some of the reporting from some of the sub-committees that support the committee.</p>	
8.	<p>Date of Next Meeting</p> <p>Thursday 19 April 2023, 1000-1200 hours via Microsoft Teams</p>	