

Meeting:	NHS Grampian Board Meeting
Meeting date:	2 June 2022
Item Number:	12.3
Title:	Engagement and Participation Committee Board Report
Responsible Executive/Non-Executive:	Amy Anderson, Committee Chair
Report Author:	Stuart Humphreys, Director of Marketing and Corporate Communications

1 Purpose

This is presented to the Board for:

- Assurance

This report relates to:

- The March meeting of the NHS Grampian Engagement and Participation Committee

This aligns to the following NHS Scotland quality ambition(s):

- Effective
- Person Centred

2 Report summary

2.1 Situation

This report updates the NHS Grampian Board on key issues discussed at the Committee meeting on 24 March 2022, which the Committee considered would be of interest to Board members.

2.2 Background

The Board receives an update paper following each (quarterly) meeting of the Engagement and Participation Committee. These papers are to provide oversight of some of the key areas of discussion at the Committee, and to provide assurance that this Committee of the Board has undertaken a formal role, on behalf of the Board, to provide assurance on the quality of engagement and participation, and equality and diversity work that is taking place across NHS Grampian.

2.3 Assessment

The Board is asked to note the following key points:

- **Work towards the Committee' Strategic Intent**

A paper and accompanying presentation was received by the Committee setting out the progress made since the last EPC meeting in November, which followed the Board's approval of a program of work to refresh the Committee's strategic intent.

It was reported that following the risk-based approach, approved by the Committee at its previous meeting, 3 separate 2 hour workshops had been held with preparatory work being undertaken in-between. Six Committee members had participated in each session and risk 'bowties' had then been developed with Risk Manager Mike Sevenoaks. The 'bowties' were shared with non-participating Committee members and discussion was had to ensure all risks had been captured. It was agreed that the output of these workshops would now be incorporated into a document that can be used to inform the Committee's future programme of work.

The Board Secretary attended the meeting and explained that a review of all Board Committees and their arrangements was underway in tandem with NHS Grampian's new clinical strategy and delivery plan. She advised that it has been agreed in principle to create a new combined Public Health and Engagement Committee and that a meeting with Committee Chairs would inform a package to be presented to the NHS Grampian Board in June.

The proposal was discussed and Committee members requested that any transition be gradual, to ensure neither Public Health nor Engagement dominated and appropriate support structures were in place to assist the Committee in delivering transitioning to its new remit.

- **Plan for the Future**

An update was provided on the engagement process supporting development of NHS Grampian's Plan for the Future. The update provided information on the focus group sessions held throughout October to December 2021, following which information had been categorised under 12 themes, covering high-level priorities including strengthening our relationship with people, communities, partners and service providers.

Following discussion, the Committee:

1. Agreed the progress undertaken to date supports an inclusive, joined-up approach with partners, reducing duplication and building on existing networks and engagement undertaken to date;
2. Noted one further assurance report will be submitted to the EPC on completion;

3. Agreed that they are assured that the process (that which has been completed and that which is proposed/in progress) is comprehensive and enables all stakeholders, including those with lived experience of local services and seldom heard individuals/groups to have an influence on the development of NHS Grampian's Plan for the Future 2022-2028;
4. Agreed that the approach is in line with statutory duties and best practice, as set out in national and local engagement and participation guidance.

- **Equality & Diversity**

The Committee was updated on the work that is progressing on an NHS Grampian Race Equality Strategy covering the next 5 years. Following discussion members were invited to contribute on three key topics: Objectives, Actions and Key Performance Indicators. The importance of linking this work with the new clinical strategy and going 'over and above' legal requirements alone in order to set a benchmark of excellence was emphasised.

- **Baird & ANCHOR Projects**

A full report was provided summarising the communication and engagement activity undertaken for the projects during the past 18 months. The Committee heard how the approach to engagement had been prioritised and a dedicated Public Involvement resource as well as a staff engagement programme had formed part of the plan from the outset.

The Committee recognised the engagement work as an exemplar that should be used to encourage the good practice demonstrated to other projects. It was agreed that the lessons learned be used to inform the principles for assurance moving forward.

2.4 Route to the Meeting

This paper is to provide oversight and assurance of the Engagement and Participation Committee of the Board and therefore has not been considered by any other group or committee.

2.5 Recommendation

The Board is asked to review and scrutinise the update provided and confirm that it provides assurance of the work of the Committee in having an overview of the quality of engagement and participation, and equality and diversity work that is taking place across NHS Grampian.