

Meeting:	NHS Grampian Board Meeting
Meeting date:	4 August 2022
Item Number:	10.3
Title:	Engagement and Participation Committee Board Report
Responsible Executive/Non-Executive:	Amy Anderson
Report Author:	Stuart Humphreys

1 Purpose

This is presented to the Board for:

- Assurance

This report relates to:

- The June meeting of the NHS Grampian Engagement and Participation Committee

This aligns to the following NHS Scotland quality ambition(s):

- Effective
- Person Centred

2 Report summary

2.1 Situation

This report updates the NHS Grampian Board on key issues discussed at the Committee meeting on 14 June 2022, which the Committee considered would be of interest to Board members.

2.2 Background

The Board receives an update paper following each (quarterly) meeting of the Engagement and Participation Committee. These papers are to provide oversight of some of the key areas of discussion at the Committee, and to provide assurance that this Committee of the Board has undertaken a formal role, on behalf of the Board, to provide assurance on the quality of engagement and participation, and equality and diversity work that is taking place across NHS Grampian.

2.3 Assessment

The Board is asked to note the following key points:

- **Committee Role / Board Assurance update**

The Committee received an update from NHS Grampian’s Interim Chair and Board Secretary on governance arrangements for the newly agreed Population Health Committee (PHC).

Discussion on the planned transition from EPC to PHC recognised the importance of striking a balance between treating ill health and supporting health improvement going forward and the need for alignment of the ToRs for other governance committees on this.

Committee members welcomed Interim Chair and Board Secretary’s acknowledgement of the work already carried out by the Committee to refocus its strategic intent and the intention to undertake work during the summer to ensure future committee structures link to the strategic plan.

- **Plan for the Future**

An update was provided on the engagement process supporting development of NHS Grampian’s Plan for the Future. The update set out progress since the last Committee meeting including the following activities:

- An informal session with NHS Board April 2022
- Launch group established 22 April 2022
- Draft Plan approved by NHS Board on 2 June 2022
- Development of new website to support a dynamic approach
- Minimising digital exclusion through the development of alternative versions
- ‘Testing’ the Plan with stakeholder groups (staff focus group 22 May)

The circular ‘strategic wheel’ diagram was used to articulate areas of focus and a detailed overview of next steps for launching and embedding the plan was presented. The Chair extended her congratulations to all concerned for their exemplary work from inception to date and looked forward to receiving the team’s final report at the next meeting of the Committee.



- **Anti-racism Initiative**

The Committee received an update from the Equality & Diversity Manager regarding work over the past year with the equalities network and GEMS Network. As a result, good progress has been made on NHS Grampian’s race equality strategy and the Committee was pleased to hear of the intention to raise the topic with NHS Grampian staff on a regular basis through forums such as department/team meetings. The Committee also heard about work nearing completion on a video sharing staff members’ personal accounts of racism to help raise awareness and stimulate conversation.

The Committee was also advised that NHS Grampian’s Equality and Diversity Workforce Monitoring Report 2021/22 was nearing completion and contained more data than in previous years. The Committee heard that this would be considered by the Staff Governance Committee prior to general release and requested an update on key themes and trends at its next meeting.

- **Volunteer Update**

The Committee received an update from the Head of Engagement regarding work over the past four months including:

- A new NHS Grampian (NHSG) Volunteer Logo/Badge has been designed, which also identifies and celebrates years of service.
- A dedicated NHSG Volunteers TURAS Learning page has been designed locally and ready to be tested by cohort group.
- An NHSG Volunteer Induction Module is being explored for development in 2022.
- NHSG Volunteer Guidelines, Volunteer Policy and Guidelines for Managers have been updated and are available on the intranet.
- NHSG Volunteer Website continues to develop, which is leading to volunteer enquiries coming in and is where all NHSG volunteer role vacancies are now being advertised.
- Work is continuing across NHSG services remobilising stood down volunteers workforce with Volunteer Co-ordinators meeting monthly to progress this
- Nationally, the Volunteer Hub has been stood down and the Volunteer Information System (VIS) which NHSG has signed up to is still under development.
- Working continues with Partner Volunteering Organisations to support a variety of volunteer roles to return and begin including; Friends of Roxburgh, Friends of Anchor, Archie Foundation Trust, British Red Cross and Royal Voluntary Services - Service Level Agreements are being developed to ensure consistency in recruitment, training and support of all volunteers enhancing the experience of NHSG patients.
- During National Volunteers Week (1-7 June) NHSG promoted a week of daily celebrations on social media - [Volunteering \(nhsgrampian.org\)](https://www.nhs.uk/volunteering)



The committee all agreed that there is a great amount of work happening around volunteering and asked that their thanks was shared with all of the Volunteer Coordinators for their hard work in this very exciting and worthwhile area.

2.4 Route to the Meeting

This paper is to provide oversight and assurance of the Engagement and Participation Committee of the Board and therefore has not been considered by any other group or committee.

2.5 Recommendation

The Board is asked to review and scrutinise the update provided and confirm that it provides assurance of the work of the Committee in having an overview of the quality of engagement and participation, and equality and diversity work that is taking place across NHS Grampian.