

## **Purpose of Report**

This report is to provide assurance to the Grampian NHS Board regarding the effectiveness of the governance arrangements for the NHS Grampian Endowment Funds charity (the Fund) regarding:

- 1.1 The distribution and use of the funds in line with the charitable status and defined purpose of the fund;
- 1.2 Monitoring of investment performance;
- 1.3 Operational management of the charity including monitoring of income and expenditure in line with the charter and operating instructions; and
- 1.4 Timeous preparation and publication of audited Financial Statements and other regulatory returns.

## **Recommendation**

The Board is asked to note the following key points and assurances discussed by the Endowment Committee and Trustees.

### **Annual General Meeting 23 July 2021**

#### **1. Annual Report and Accounts**

The Annual Report and Accounts were approved by Trustees and had received an unqualified audit with no recommendations. Both the Trustees and Azets Audit Services welcomed the new format of the Annual Report.

#### **2. Strategic Priorities**

Trustees agreed that funds should be targeted, where permissible, to increase spend on preventative, early intervention, self-management and community based initiatives which are innovative and seek to address health inequalities. This would cover three domains of health and care services, staff wellbeing and research.

#### **3. Consultations**

Trustees approved a Research Review and also consultation on how funding from the Lasting Impact Fund, to be introduced in April 2022, would be prioritised.

#### **4. Grant Applications**

Trustees approved the introduction of advisors to review applications over £50,000 prior to determination by the Endowment Committee.

### **Endowment Committee 23 July 2021**

#### **1. Financial Update**

There are no significant changes in the portfolio and current expenditure has been met from income.

#### **2. Applications Approved**

- Funding for a further two years of the PINE study (Parkinson's Incidence in the North East)
- Two years funding to support the delivery of the arts and environment programme for the Baird and ANCHOR project.
- Replacement furniture for Skene Ward patients relocating to Davan Ward.

### **Endowment Committee 24 September 2021**

#### **1. Financial Update**

Again, no significant changes in the portfolio although it was noted that donations are substantially reduced from 2020 and from the norm in previous years. A fundraising strategy is being developed to address this.

#### **2. NHS Charities Together**

The Stage 3 application for £352,000 focussed at recovery from Covid was approved for submission to NHSCT for consideration. The success of the application will be known by November 2021.

#### **3. Applications Approved**

- Funding for research into Fast Field-Cycling Imaging
- Funding for research into Staff Development
- Rehabilitation kitchen for Corgarff Ward at Royal Cornhill Hospital
- Approval to run a Grants Programme before the end of the year, similar to the 202 Grants Programme from which 47 community groups received awards.

It was noted that an Advisory Panel would be recruited and be available to review applications over £50,000 by 31 March 2022.

#### **4. Staff Social £20**

It was agreed to open the scheme for claims and to seek further legal advice about how HSCP staff can be included.

**Luan Grugeon**  
**Chair of Trustees**  
**Endowment Committee**  
**28 September 2021**

Attachments: Agenda of meeting of AGM of Trustees held on 23 July 2021  
Agenda of meeting of Endowment Committee held on 23 July 2021  
Agenda of meeting of Endowment Committee held on 24 September 2021

**Meeting of the Endowment Committee**  
**Friday 26 March at 10.00-11.30am via TEAMS**

Members should be aware that their names will be listed in the Minutes which will be publicised on the NHSG website

**Agenda**

Approx Timing		Item		Ref	Noting/ Decision
10:00	<b>1</b>	<b>Apologies</b>	LG	#	N
10:05	<b>2</b>	<b>Declarations of Interest</b>	LG	#	N
10:10	<b>3.1</b>	<b>Minutes of the meeting held on 11 December 2020</b>	LG	*	N
10:15	<b>3.2</b>	<b>Action Log</b>	SL	*	N
10:20	<b>4</b>	<b>Operational Manager's Report</b> <ul style="list-style-type: none"> <li>• NHS CT Stage 2</li> <li>• NHS CT Stage 3</li> <li>• Grants Programme Updates</li> </ul>	SL	*	D
10:25	<b>5</b>	<b>Finance</b> <ul style="list-style-type: none"> <li>• Financial Report</li> <li>• Audit Plan</li> </ul>	GK	*	N
		<b>Grant Applications</b>			
10:40	<b>6.1</b>	<b>R &amp; D Research Allocation</b>	SL	*	D
10:45	<b>6.2</b>	<b>Grampian Hospitals Arts Trust</b>	SL	*	D
10:50	<b>6.3</b>	<b>Staff Havens</b> <ul style="list-style-type: none"> <li>• ARI Board Room</li> <li>• ARI Orange Dining Room</li> </ul>	SL	*	D
10:55	<b>7</b>	<b>The Way Forward</b>	SL/LG	*	N
11:25	<b>8</b>	<b>Update to NHSG Board</b>	LG	*	N
11:30	<b>9</b>	<b>Future Meetings</b> <ul style="list-style-type: none"> <li>• 23 July: AGM and Business Meeting</li> <li>• 24 September 2021</li> <li>• 19 November 2021</li> </ul>	LG	*	N

\* Paper attached; # Oral/verbal; ~To follow

**Luan Grugeon**  
**Chair**  
**NHS Grampian Endowment Fund Trustees**

**26 March 2021**

**Meeting of the Endowment Committee**  
**Friday 14 May 14.00-15.30pm via TEAMS**

Members should be aware that their names will be listed in the Minutes which will be publicised on the NHSG website

**Agenda**

<b>Approx Timing</b>		<b>Item</b>		<b>Ref</b>	<b>Noting/ Decision</b>
14:00	1	<b>Apologies</b>	LG	#	N
14:05	2	<b>Declarations of Interest</b>	LG	#	N
14:10	3.1a 3.1b	<b>Minutes of the meeting held on 26 March 2021</b> <b>Notes from Way Forward Workshop</b>	LG	*	N
14:20	3.2	<b>Action Log</b>	SL	*	N
14:25	4.1	<b>Operational Manager's Report</b>	SL	*	D
14:35	4.2	<b>Endowment Committee Advisors</b>	SL	*	D
14:45	4.3	<b>Review of Endowment Funded Research</b>	SL	*	D
14:55	5	<b>Finance</b> <ul style="list-style-type: none"> <li>• Aberdeen Standard Capital</li> <li>• Finance Report</li> </ul>	GK	*	N
15:20	6	<b>Update to NHSG Board</b>	LG	*	N
15:25	7	<b>Future Meetings</b> <ul style="list-style-type: none"> <li>• 23 July: AGM and Business Meeting</li> <li>• 24 September 2021</li> <li>• 19 November 2021</li> </ul>	LG	*	N

\* Paper attached; # Oral/verbal; ~To follow

**Luan Grugeon**  
**Chair**  
**NHS Grampian Endowment Fund Trustees**

**7 May 2021**