

Friday 5 December 2025

Notice of TrakCare server maintenance Essential maintenance will be performed on the live TrakCare servers next Wednesday (10 December) between 12-12.10pm. All active users will be automatically logged out at 12pm. Any unsaved data will be lost and must be re-entered once the system is back online, so please make sure entries are saved prior to 12pm. Thank you for your understanding and cooperation.

WARP-IT Christmas countdown On the first week of Christmas, WARP-IT gave to me...a stack of chairs to giveaway for free! Could you help fellow colleagues in need of chairs for their workspaces? Procurement have seen a rise in orders for chairs and have been re-directing staff to look for these items on WARP-IT...but they can only be claimed if they are added to the portal.

If you have any unused or surplus chairs, don't be a Scrooge! Give them a new lease of life and add them to WARP-IT as part of our Furniture Amnesty. Got surplus furniture? Upload it to WARP-IT so others can claim and reuse it. Help us map out what's available across all sites. Need furniture? Browse the resuse portal to see what's up for grabs. Add items to your Wish List so others know what you're looking for. [To access WARP-IT, simply follow this link](#). For support or enquiries, please contact the Procurement Team (gram.procurement@nhs.scot) or the Sustainability Team (gram.scar@nhs.scot)

Aberdeenshire community hospitals review – closing soon As part of their review of community hospitals, the Aberdeenshire IJB is very keen to hear from you as staff. What is your experience of working in one of these hospitals? [You can share your views by following this link](#), but you've only got until midnight on Sunday! As a reminder, this review is **not** about making cuts; it's about planning for delivery of community-based services in the years to come.

Health Equity + Learning Project (HELP) update The HELP test of change is up and running! The first family in Grampian to use HELP live on a tight budget and didn't have the funds to pay for their transport to Aberdeen; using HELP they have been able to attend an appointment they otherwise would have missed. Families living in Grampian can get financial support to travel to RACH by contacting welfare.rights@aberdeenshire.gov.uk or by phoning 01467 538555. They can also get a benefits check and see if there are other ways of maximising their household income.

This project is a test of change with a limited pot of money working with Aberdeenshire Council, running from November 2025 – February 2026. It is funded through the Scottish Government's Child Poverty Practice Accelerator Fund. For more information about HELP, contact catherine.garrow@nhs.scot

ICYMI - Christmas Day/Hogmanay lunch orders If you would like to order a hot lunch for 25 December or 1 January, the catering team are once again offering this option. All you need to do is pop along to your nearest retail catering outlet, or kitchen in the community hospitals, and speak to the catering team to place and pay for your order. These will be delivered along with patient lunches on 25

December/1 January. If you are not working on a ward, you will be able to collect your meal, by arrangement.

[The full menu and ordering details are available via this link](#) (networked devices only); Christmas orders must be received by Friday 12 December, Hogmanay orders by Thursday 18 December.

Operation Sleigh Safe With many of us hitting the online sales hard to pick up Christmas bargains, the team at Counter Fraud Services have launched Operation Sleigh Safe. This aims to ensure we don't fall victim to cyber scammers; [you can check out their advice and top tips by following this link](#).

That was the week that was

Monday 1 – Chief Executive's blog, launch of HIV Informed campaign

Tuesday 2 – Protected Learning Time – a consistent approach, update on Foresterhill CDU

Wednesday 3 – Chief Executive Team update, Christmas decorations – safety first

Thursday 4 – top tips to tackle seasonal viruses, Reduced Working Week – next steps

All briefs are stored online, [just click this link](#) or visit Working with Us>HR Portal>NHSG Staff Daily Briefs on the NHS Grampian website.

STAR Award A very well done to Kasha Mount, operational support at Dr Gray's Hospital, on her recent STAR Award presentation. Kasha goes the extra mile to enhance the patient journey and frequently takes on additional tasks to expand her knowledge. Her enthusiasm and commitment to improving patient flow are admirable and inspiring. Bravo, Kasha! Nominating a colleague or team for a STAR award is super simple; [all you need to do is complete the short form available via this link](#).

Ticket offer The Bon-Accord Silver Band have kindly gifted some tickets to their Christmas concert at Fountainhall Church in Aberdeen on Sunday 14 December at 3pm. This is a special relaxed performance, with children free to leave their seats and enjoy themselves. Staff may claim a ticket – which admits up to 2 adults and 4 children – by visiting the ARCHIE Foundation glass office on the ground floor of RACH. You must show your staff badge to claim a ticket.

Tune of the day You lot never let me down; you've come up with some cracking festive tune requests, including a few off the usual beaten track. Theresa Higgins, a secretary in the liver service, keeps us local by asking for Annie Lennox's version of [Angels From The Realms Of Glory](#)

If you're out for your Christmas 'do' this weekend, have a good one. Indeed, whatever your weekend plans are, I hope you enjoy them. Thank you, as ever (EP)

If you want to request a tune, follow up on items included in this brief, or suggest an item for sharing, drop us an email via gram.communications@nhs.scot