

Daily Brief...



Monday 24 November 2025

Reduced Working Week – deadline fast approaching! Teams employed under Agenda for Change have until **Sunday 30 November** to submit their plans for reducing the working week. Please do not leave this until the last minute! Once you have gathered the information you need, including cost centre codes and roster names, completing the form should only take a few minutes. Please note, each roster you manage requires a separate form submission, even if all colleagues are making the same change.

A drop-in session took place last week; some of the common themes emerging included how flexible working might work and how those who work part-time can make the necessary reduction. There will be a second drop-in session tomorrow (Tuesday) between 11.30am-12.30pm. You do not need to book, [simply follow this Teams link](#) and ask your question. If you can't make the drop-in, please contact gram.rww@nhs.scot with your queries.

New Process for Secondary Care Non-Routine Vaccination Referrals – live today From today, non-routine vaccination referrals can be made directly through Order Comms. No more PDF forms and onward emailing; simply use Order Comms to refer patients who need vaccinations outside the standard schedule.

Non-routine vaccinations are vaccines for patients with specific clinical needs, such as:

- Medical conditions or treatments that affect immunity (e.g., cancer treatment, stem cell or organ transplant)
- Catch-up vaccinations for individuals who missed doses
- Specific risk factors (e.g., asplenia, immunosuppressive therapy, chronic health conditions)
- Post-exposure or outbreak control situations

Please note there are separate referral pathways for Tetanus and Rabies. This streamlined digital process ensures faster referrals, better tracking, and improved patient care. All you* need to do is use Order Comms, from today, for all secondary care non-routine vaccination referrals.

*Primary Care clinicians should continue to use SCI Gateway for referrals

Contact the Vaccination Team via gram.vaccineenquiries@nhs.scot with any queries or visit the [dedicated vaccination website via this link](#) for further information. Together, we're making vaccination safer and simpler.

CDU shutdown and thank you from the Board As a mountain of work continues to get our central decontamination unit at Foresterhill operational once again, the Board of NHS Grampian would like to thank each and every member of staff who has been involved in the work to maintain services while the facility has been out of action. Board chair Alison Evison commented: "Thank you to everyone involved

in different ways for the tremendous work you have been doing to maintain services. We appreciate the huge contribution you have each made to supporting patients across Grampian at this challenging time and would like to express our heartfelt gratitude.”

Fitters Forum (coils/implants) update Grampian Sexual and Reproductive Health Service are holding their annual Fitters Forum (Coils/Implants) Update training event on the evening of Monday 8 December, 6.30-8pm on Teams. The event is aimed at the multi-agency team involved in sexual and reproductive health. This training event would be of relevance to current implant and intrauterine contraceptive fitters. Booking is via Turas, [simply follow this link and log-in to book your place](#). Please submit any questions in advance of the event and direct any general enquiries to gram.srhtraining@nhs.scot.

Engaging with Confidence - Sign up to VOiCE training The Scottish Community Development Centre (SCDC) are once again running their popular FREE online training session to equip you with the knowledge and skills to make the most out of your community/service engagement. Delivered by an expert trainer, the bespoke session will get you up-to-speed with the latest version of VOiCE and help you to use this powerful tool to support your engagement activity. VOiCE is a planning and recording secure software solution that assists individuals, organisations and partnerships to design and deliver effective community engagement. Please note that training numbers are limited.

This training will take place on Tuesday 2 December between 10am-12pm. You can book by following this link: [Engaging with Confidence: Using the new VOiCE Software — VOiCE](#)

Reminder - Mobile Skills Unit – Aberdeen visit We will host the Mobile Skills Unit at the rear of Forest Grove House (behind the David Anderson Building, Foresterhill) between 8-12 December. The programme has been updated; [please follow this intranet link](#) to view it in full. Please note, Monday 8 December is a full-day session, the others are ‘pick ‘n’ mix’. To book, please contact gram.acateam@nhs.scot; booking is first come, first served. You must have approval from your line manager before booking, to ensure you can be released to attend.

Moray Maternity Collaborative newsletter The latest edition of the Moray Maternity Collaborative newsletter [is available to read via this link](#).

Scottish Brain Sciences open Alzheimer's research centre in Aberdeen Scottish Brain Sciences offers clinical trials and studies to research ways to detect brain diseases more accurately. It has opened its third research site in Scotland at ONE Biohub on the Foresterhill campus. The centre enables people across Aberdeen and north-east Scotland concerned about their memory, as well as those living with Alzheimer’s disease, to participate in world-leading studies focused on the early detection and treatment of Alzheimer’s and other neurodegenerative conditions. Anyone interested in taking part in research can [register interest on the Scottish Brain Sciences website via this link](#).

Pause for thought Who has inspired you recently? What did they do, and what will you do now?

Tune of the day Today’s request comes from the coffee morning crew at Aboyne Hospital who would like to wish domestic Lynda Lockhead happy holidays as she is New York bound this weekend. Enjoy those espresso martinis! Here’s [New York New York](#) by Frank Sinatra. Whether you’re knee-deep in Monday or already dreaming of the weekend, have a good one (KJ).

If you want to request a tune, follow up on items included in this brief, or suggest an item for sharing, drop us an email via gram.communications@nhs.scot

